



Tiny Steps Nursery, 76 Greville Street, Longsight, Manchester, M13 0YG
 Telephone: -0161 248 7300
 Email: - info@tinystepsnursery.co.uk

Registration Form

Today's Date:

NB: YOUR CHILDS PLACE IS NOT SECURED UNTIL £50* ADMINISTRATION FEE HAS BEEN PAID.
THIS IS NON-REFUNDABLE EVEN IF YOU DECIDE NOT TO TAKE THE PLACE.
NB: Fees are still to be paid in the event of absence or sickness

Child Details:

Child's Name:
 (As on Birth Certificate)

Preferred Child's Name:

Date of birth:

Male

Female

Address:

Postcode:

Eligible 2 yr funding?

Contact number:

Sessions:

Are you applying for the free early entitlement sessions (15 hours)?

Please estimate the time you would like to drop off and collect your child

Days	Drop off time	Collection time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

	YES	NO	Please Explain
Does your child have any difficulties?	()	()
Is your child receiving support? Health visitor or Speech & Language	()	()
Does your child have any allergies?	()	()
Are you a college student?	()	()	
Where did you hear about us? _____			

Date wish to start: _____

Should be completed by Parent /Carer Only

Parent/ Guardian Full Name: _____

DOB: _____

Occupation: _____

Name of child's GP:

NHS Number (in red book):

Name of child's Optician:

Child's Ethnic Origin:

Child's First Language:

Child's Religion:

Important festivals/ celebrations: _____

Administration Only

1st settle in session: Time:

Room : Key person:

Offer: Child Start Date:

Deposit Paid: yes No Fees Paid in advance: Yes No

Admission documents – Parent ID

(Write Number)

Passport Number: NI Number:

Photo Driving License Number:

(Seen/Not seen)

Proof of address:

Child birth certificate (name, DOB & date of issue):

NEG

Privacy Notice Given and Signed:

PCF form (Parent certification form) completed: Yes No

PAF form (Parent Audit Form) signed: At the beginning of term At end of term

Manager Signature: Date: